



## **Race Management Committee**

### **MANDATE**

Updated August 2010

Chair: Graham Dougall

Staff: Shauna Cartlidge

### **PURPOSE:**

- To improve the level of racing and support race Regatta organizers in Ontario by ensuring a pool of competent Race Officers (ROs) certified at the Assistant Race Officer (ARO) and Club Race Officer (CRO) levels,
- To provide a range of training, mentoring and experience for ROs,
- To develop and implement a strategy to encourage ROs to enter the certification stream, maintain and upgrade their certification, and progress up to the National Race Officer level.

### **MAKEUP:**

- Membership to the Committee is open to all Race Management Course Conductors in Ontario.
- The Ontario representatives of the CYA Race Management sub-committee also serve as an ex-officio member of the OSA RM committee.
- The Chair of the OSA Race Management Committee will serve for no more than two years, at which time the Vice-Chair of the committee will assume the role of Chair.
- The Vice-Chair of the committee will be nominated by members of the committee and ratified by Ontario Sailing Vice-President, and while serving will be responsible for certifications and re-certifications at the ARO and CRO level.

### **REPORTING STRUCTURE:**

Reports to: Vice President: Racing

Administrative Support: Shauna Cartlidge

### **RESPONSIBILITIES:**

- 1) Education & Training
  - a) Provide instructors and administrative support for Member Clubs wishing to present the CYA Level I/II Race Management Seminar,
  - b) Recommend to CYA improvements for the CYA Level I/II Race Management Seminar to ensure it meets the needs of Ontario Sailing,

- c) Develop and present seminars to supplement the Level I/II RM Seminar (for example, Mark Set and Safety seminars),
  - d) Develop a Professional Development model which includes training, mentoring, communications and experience to encourage ROs to progress.
- 2) Certification
    - a) Administer Certification and Recertification of Race Officers at the Assistant Race Officer (ARO) and Club Race Officer (CRO) levels
    - b) Update Certification criteria as required
  - 3) Represent certified race officers from Ontario
    - a) Act as conduit to
      - i) Member Clubs
      - ii) Ontario Sailing
      - iii) Sports Ontario
      - iv) CYA Race Management & Officials Committees
  - 4) Provide support to Ontario Sailing with respect to race management issues and questions
  - 5) Implement and promote Ontario Sailing's directions, as applicable, with aspect to health, safety and environment

TIME COMMITMENTS:

- Meetings are held at the call of the Chair, but generally occur six to eight times per year.
- Committee Members alternate evaluating certification and recertification applications from ROs and provide recommendation to the committee on whether or not to certify/recertify the RO. Typically a committee member will receive 5-10 applications to evaluate per year, and each involves less than one hour to evaluate.