



Unusual Incident Report

Event / Location: _____

Date: _____ **Time:** _____

Submitted by: _____

An "Unusual Incident" is something that should not have happened, that was not expected or that was not planned for. An unusual incident may be, but is not limited to, an accident that caused injury or property damage, or an existing or potentially hazardous situation.

The Regatta Chair, Principal Race Officer or Chief Judge must submit an *Unusual Incident Report* within 24 hours of the incident to the Executive Director of the Ontario Sailing. Other, more formal, reports may be required depending on the nature of the incident.

What happened?

Why did it happen?

What have you done to prevent this happening again at this time? (A "Quick-Fix" vs. a "Permanent Solution")

Please FAX the completed form to OSA at 1- 877- 677- 7275 within 24 hours of the incident.